

AL-SIDDIQ SCHOOL

7360 W. 93rd Street, 2nd Floor, Bridgeview, IL 60455 (Registration)

7350 W. 93rd Street (Universal School), Bridgeview, IL 60455 (Academic)

Al-Siddiq(708) 717-8187 School Time: Sundays at 9:45 AM to 3:15 PM Accounting (708) 430-5666x7

**Registration for the school year 2021-22**

***Sundaysfrom 9.30am to 11.00am (During School)***

***Monday to Thursday11.30am to 1.00pm***

***Fridays 1.00pm to 3.00pm***

***Saturdays Office Closed***

Who: Boys 5-10 years and girls 5-15 years. Returning Student has no age limit

Registration: 5/26/2021 - 9/5/2021, or earlier if seats are filled

**FEE AND TUITION SCHEDULE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CHILDREN | REGISTRATION FEE | BOOKS AND EDUCATIONAL MATERIALS | TUITION ON OR BEFORE AUGUST 1st \* | TUITION ON OR BEFORE SEPTEMBER5th | TUITION AFTER SEPTEMBER5th |
| 1 | $200 | $25 | $450 | $500 | $550 |
| 2 | $200 | $25 | $425 | $475 | $525 |
| 3 | $200 | $25 | $400 | $450 | $500 |
| 4 | $200 | $25 | $375 | $425 | $475 |
| 5 & more | $200 / Child | $25/ Child | 0 | 0 | 0 |

* **Registration Fee:** $200 registration fee is due at registration. No refund, discount or transfer of registration fee
* **Payment Location:** Accounting office or the Masjid office with Mr. Tareq or Al-Siddiq with Mrs. Samara.
* **Educational Materials:** $25.No discount, refund, or transfer of books /educational materials fee.
* **Past Due Balance:** All past due balance must be paid before registration.
* **Returned Check Fee:** $45 returned check fee.
* **Checks Payable to:**  MF Al-Siddiq School.

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**Important information (please read & save):**

1. **First day of school:**  September 12th, 2021.
2. **Last Day of School:** May 22nd, 2022 (Tentative)
3. Returning students have no age limit. New students: **boys 5-10 yrs**. (born between 2011 & 2016), **girls 5-15 yrs**. (born between 2006 & 2016).
4. **Registration Requirements:** Registration form, birth certificate (new students only), payments (registration, books& educational materials fees).
5. New students might need a **placement test**. School staff will contact you with more information.
6. **RegistrationOffice:**Accounting office at 2nd Floor of Mosque Foundation
7. **Refund:** There is nodiscount, refund, or transfer of the registration fee ($200) or books & educational materials fee ($25).
   * Withdrawal before 09/26/21: Full Refund
   * Withdrawal between 09/27/21-11/07/21:No refund of registration & books& educational materials fee. 60% of the tuition fee refund only
   * Withdrawal after 11/08/21 or dismissal or no attendance: No refund. Full payment is due
8. **Payment Plan:**Unpaid balance is due in 4 Installments which are on 10/17/21, 11/14/21, 12/19/21& 01/30/22.
9. **Withdrawal:** School must be notified in writing for withdrawal from school.
   * Not attending the school doesn’t constitute an official withdrawal from school.
   * Tuition has to be paid in full, even if student is absent from school due to vacation, sickness or unauthorized withdrawal.
10. **Returned Check Fee:**$45 returned check fee
11. **Credit Card Fee:** No credit card processing fee. There is a 4% credit card refund processing fee in case of withdrawal.
12. **Late Payment:** $25 monthly processing fee per child for any balance not paid by the end of January.
13. **Follow UP:**Parents are responsible to make payment arrangement. Please ask for a receipt if paid at MF (Tareq’s) Office.
14. **Personal Information:**Inform school office with any changes to phone, address, emergency contacts, etc.
15. **Correspondence:**

**\*** School sends all correspondences by email (be sure to provide your active email) and sometimes with the messenger chosen by family.

\* Parents are responsible to follow up with the school announcements and make sure to provide valid email accounts.

1. **School’s Rights to Amend:** Al-Siddiq reserves the right to make changes to its schedules, policies, and curriculums.
2. **Financial Aid:** Apply to Mosque Foundation’s Zakat Fund for financial assistance.
3. **Accounting Office Closed:** June 6th -15th,, August 9th -13th, December 23rd - 31st , 2021, March 12th -20th, 2022, and Saturdays.

Registration form must be completed in advance. Form is available at http://mosquefoundation.org/weekend-school/registration-forms